

February 18, 2016

The Board of Commissioners of the North River Fire District met in regular session on Thursday, February 18, 2016, at 6:00 P.M. in the Resource Center of Station Two.

Present:	Paul Pitcher	Chairman
	Robert Bell	Vice-Chairman
	Donald Olmstead	Commissioner
	Amy Willis	Commissioner
	Michael Browning	Commissioner
	Scott Smith	Commissioner
	James Alderman	Commissioner
	Michael S. Rampino	Fire Chief

Chairman Pitcher opened the meeting.

Chairman Pitcher inquired if there was any public wishing to make comment; as no public was present or wishing to comment, Chairman Pitcher proceeded with the meeting.

The minutes of the previous meeting held January 21, 2016 were approved on motion by Commissioner Browning, seconded by Commissioner Olmstead and carried by a vote of 7-0.

The Financial Services Manager, Vicky Polston, indicated that approximately \$800,000 remained to be collected in tax assessments for 2015. No Impact Fees have been received as yet for the month of January, 2016. The financial report for the month ending January 31, 2016 was presented. A motion was made by Commissioner Olmstead to approve the January 2016 report, seconded by Commissioner Willis and carried by a vote of 7-0.

In his administration report, Chief Rampino presented the Succession Plan to Commissioners. He requested that they review the document and provide comment. Commissioners appeared to be agreeable to the content of the Plan. This document will not need to come back to the Board for approval.

Chief provided a copy of the Duties & Responsibilities of Elected and Appointed Officials document which is currently in use. Chief suggested that Commissioners review and update this document to make it current in light of Chapter 191 and any new legislation.

Chief reminded the Commission that March 10th would be the 2nd anniversary of his employment and if they wished to do an evaluation this would be an appropriate time. It was suggested that the evaluation be placed on the agenda

for next month. Commissioner Pitcher will contact Vicky Polston to discuss the logistics of the evaluation process.

Commissioner Browning indicated that the Fire Commissioners Association recently met at North River and heard information on various legislation currently being considered, as well as information on public records requirements and educating the districts.

Commissioners Willis and Smith both commented that they appreciated the Succession Plan that was presented.

Commissioner Olmstead motioned to adjourn the meeting, seconded by Commissioner Browning and carried by a vote of 7-0.

PAUL J. PITCHER
CHAIRMAN

ATTEST:

SECRETARY
MICHAEL P. BROWNING