

January 19, 2017

The Board of Commissioners of the North River Fire District met in regular session on Thursday, January 19, 2017, at 6:00 P.M. in the Resource Center of Station Two.

Present:	Paul Pitcher	Chairman
	Robert Bell	Vice-Chairman
	Michael Browning	Commissioner
	James Alderman	Commissioner
	Harry L. Blenker	Commissioner
	Michael S. Rampino	Fire Chief
Absent:	Scott Smith	Commissioner
	Amy Willis	Commissioner

Chairman Pitcher inquired if there was any public wishing to make comment; as no public was present or wishing to comment, Chairman Pitcher proceeded with the meeting.

The minutes of the previous meeting held November 17, 2016 were approved on motion by Commissioner Bell, seconded by Commissioner Browning and carried by a vote of 5-0.

Former Commissioner Donald Olmstead was present to receive a plaque and resolution honoring him for 29 years of dedicated service. Chairman Pitcher and Chief Rampino presented him with the commemorative plaques. Everyone expressed their congratulations.

Commissioners were presented with the NRRFD Retirement Trust Fund 2015-16 Expenditures Report for their information and review. Chief Rampino indicated that \$91,400.00 had been budgeted, but only \$70,471.79 was expended.

Vicky Polston, Financial Services Manager, indicated that the budget was on target and additional tax revenue funds had been received. Impact fees still had some funds outstanding. The financial reports for the months ending November 30 and December 31, 2016 were presented. A motion was made by Commissioner Browning to approve the November and December 2016 reports, seconded by Commissioner Alderman and carried by a vote of 5-0.

During Chief Rampino's Administration Report, he gave an update on the Certificate of Public Convenience and Necessity (COPCN). Once approved by Manatee County, this would allow a Paramedic/Firefighter to be placed on our fire truck and provide Advanced Life Support (ALS). Station 5 may be the location this would be implemented. Cost of equipment to equip the truck would be between \$25K to \$33K. West Manatee Fire Rescue has already hired paramedics. Commissioners briefly discussed the concept and seemed agreeable to this arrangement in the future. Chief will keep Commissioners advised on progress.

Commissioners were made aware that an attempt would be made to gather all Commissioners for a new group photograph for placement at the administrative offices. A date, time and details will be worked out.

Chief Rampino's performance evaluation is scheduled for March, 2017. In an effort to allow time for the process Commissioners were requested to indicate how they wished to proceed. After a brief discussion it was decided to do a "360 Evaluation" and all employees will be invited to participate. Data will be gathered, compiled for the February meeting and the Commissioner's review.

Chief Rampino is currently working with EPR, the Israeli company that has designed the Fireworks software program for the District's use, to formulate a contract between EPR and NFRD. A proposed contract has been reviewed by legal staff and its fees are currently being negotiated. Commissioners will be advised as negotiations progress.

Commissioner Browning reminded that on Monday, January 23, 2017 the Manatee County Fire Commissioner's Association was sponsoring a training session for all Fire Commissioners who wish to attend. Several Commissioners planned on attending the training and several indicated they had prior engagements.

Commissioner Bell motioned to adjourn the meeting, seconded by Commissioner Alderman and carried by a vote of 5-0.

PAUL J. PITCHER
CHAIRMAN

ATTEST:
